



November, 2010

**READ AND
SAVE**



**IMPORTANT INFO ON THE
REORGANIZATION OF THE
SCHOOL SPONSORSHIP
PROGRAM—NEW OPTIONS
FOR SPONSOR PAYMENTS!**

A Letter from HOM President, Bill Glass, to our Sponsorship Partners:

Recently, we mailed out the Christmas 2010 Newsletter/Catalog, alerting you to anticipate a letter concerning reorganization in Sponsorship. We have some very positive changes in our School Sponsorship Program to announce to you here. **Please read this letter carefully and save it for future reference.**

Linda Glass has served faithfully for the past 11 years as Sponsorship Director of Haiti Outreach Ministries and she will continue to do so, with changes in her responsibilities. Realizing the task of Sponsorship Director has grown to more than what one volunteer can handle, we have organized a “divide and conquer” plan that we hope will bring new life into the Sponsorship Program by improving communication with you, the sponsors. At the same time, we are giving sponsors some new options in how they make their Sponsorship payments.

Here is how things will work:

LINDA GLASS, Sponsorship Director

Linda will continue to receive **initial inquiries** concerning Sponsorship, either by mail, via email and manage the data base. Contact info remains the same: 725 Redding Road, Sumner, ME 04292, phone—(207) 388-2263, email—haitioutreach@hughes.net. Linda will continue to accept the **initial** check for Sponsorship and then will assign a student(s) to the sponsor. After the initial phase of assignment is complete, she will forward sponsor/student information to the coordinators below. From that point on communication should be with the appropriate coordinator, either Primary and/or Continuing Ed. If you sponsor students at more than one level, there could obviously be some overlap in communication.

**JIM & SUSAN WEBER,
Primary Coordinators**

After Linda’s initial phase, **Primary Coordinators will be responsible for all future communication**, including problems that need to be worked out, address changes, report cards, annual pictures and other special items. If you are travelling to Haiti and hope to see your sponsor child, we will attempt to arrange this by communicating with staff in Haiti. Primary students are in Pre-K, K1, K2 through the Sixth grade. Contact info for Jim and Susan: phone—(540) 582-9387 or email—primsponsor@haitioutreachministries.org.



**BOBBY & DONNA LONG,
Continuing Ed Coordinators**

After Linda’s initial phase, **Continuing Ed Coordinators will be responsible for all future communication**, including problems that need to be worked out, address changes, progress reports, annual pictures and other special items. If you are travelling to Haiti and hope to see your sponsor child, we will attempt to arrange this by communicating with staff in Haiti. Continuing Ed students are in Seventh grade—College. Contact info for Bobby and Donna: phone—(336) 364-1502 or email—cesponsor@haitioutreachministries.org.



RUBY BUTLER, Financial Secretary

After your initial Sponsorship check is mailed, **all future Sponsorship checks are sent to:**
HOM, c/o Ruby Butler, 3100 Glenoa Road, Richmond, VA 23223-1506. **More options**



IMPORTANT * IMPORTANT * IMPORTANT * IMPORTANT * IMPORTANT

After 20 years of having the same address, Pastor Leon and Jacky Dorleans have a new mailing address. This address is also used if you write your sponsor child: Note that this address is for letters only—NO oversized letters/envelopes/cards or packages, please.

Letters to students: Mrs. Jacky Dorleans, c/o Mail n' More Box 240,
10900 NW 21 St. Unit 130, Miami, Florida 33172

Payment Options for School Sponsorship

In the past we have only had one way for sponsors to pay their Sponsorship donation and that was by check—monthly, quarterly, bi-annually or annually. If you want to continue paying by check, you will do as you always have by sending your payment to Ruby Butler, who is listed on the front page. However, responding to numerous requests, there are two new convenient options we are initiating. Currently, we have begun to accept payments over the web by going to the HOM website at www.haitioutreachministries.org. There is a button in place for School Sponsorship donations on the Secure Donation Page of the website. The financial secretary uses a generated report from BB&T's Authorize.net to maintain your Sponsorship records.

Through BB&T, we will also begin to accept Sponsorship payments using ACH debits done monthly on the 5th of the month, or the next business day after the 5th, if the 5th falls on a weekend/holiday. **In order to sign up for this method of payment, you will need to photocopy the form below, complete the form and send the completed form along with a voided check to : HOM, c/o Susan Weber, 214 Hampton Drive, Spotsylvania, VA 22551.** Our first debit will be on February 7, 2011 (Feb. 5 is a Saturday). The financial secretary will be able to keep record of your payment by a report that is generated each month after the debit is done. If you are interested in this service, please continue paying as you always have until Susan sends you confirmation that she has received your request for Sponsorship payment using the ACH debit. **For cancellation/changes of the ACH service, please give Susan Weber at least 10-days notice.** Weber phone and email are on front page.

Please realize if you use these banking conveniences, they come with a price. At the same time we are trying to be good stewards of your Sponsorship \$\$\$. If you feel led to add a few \$\$\$ to your Sponsorship payments, this will help defray the costs involved.

ACH Authorization Form—CREDIT/DEBIT AUTHORIZATION FORM

I (we) hereby authorize HAITI OUTREACH MINISTRIES to initiate entries to my (our) checking/savings accounts at the financial institution listed below (THE FINANCIAL INSTITUTION), and, if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until HAITI OUTREACH MINISTRIES is notified by me (us) in writing to cancel it in such time as to afford HAITI OUTREACH MINISTRIES and THE FINANCIAL INSTITUTION a reasonable opportunity to act on it.

(Name of Financial Institution)

(Address of Financial Institution - Branch, City, State, & Zip)

(Signature) (Date)

(Name - PLEASE PRINT)

(Address - PLEASE PRINT)

Set Amount: _____ or Maximum Amount: _____

Financial Institution Routing Number: _____

Checking/Savings Account Number: _____

These numbers are located on the bottom of your check. **PLEASE ATTACH A VOIDED CHECK.**